



# Rucker-Stewart Middle School

## ***PTO Meeting Minutes***

**Date:** 8.23.2017

**Attendees:** Assistant Principal Steven Walker; Assistant Principal Jason Frech; Zoe Doyle; Patricia Phillips; Denise Hunter; Rachael Sutton; Meredith Andrews; Kelly McCormick; Kelly Comstock and Gina Cook

Meeting called to order by PTO President Zoe Doyle

### **Orders of Business:**

#### 1. Elect Officers:

- a. Zoe Doyle elected PTO President
- b. Patricia Phillips elected Vice - President
- c. Denise Hunter elected Treasurer
- d. Rachael Sutton elected Secretary

#### 2. Treasurer's Report:

- a. Beginning balance: \$6,900.56.

#### 3. Fundraising Opportunities:

- a. The PTO voted to explore a 5K Run as a potential fundraiser, tentatively scheduled for a date TBD in November, 2017. A 5K Run subcommittee was formed, to include: Zoe Doyle, Patricia Phillips, Rachael Sutton, Meredith Andrews and Kelly McCormick. Zoe Doyle will contact Station Camp 5k organizers to obtain information. Any members with knowledge of planning a 5K or with contacts for potential 5K sponsorships or partners are asked to contact Zoe Doyle at 615-604-4619 or at zoe.doyle@att.net
- b. Dates for the Fall Dance were discussed and will be decided at next meeting. The PTO will host 3 dances, including a dance in October (date TBD), a winter dance (date TBD),

and the 8th grade semi-formal (date to be determined). All dance proceeds will go to the PTO.

- c. PTO voted to hold Halloween Grams and Christmas Gram fundraisers. Meredith Andrews will explore ideas for printing message cards and report back to the PTO at the next meeting.
- d. Spirit Nights were also discussed as a fundraising opportunity. Zoe Doyle and Rachel Sutton will prepare a Spirit Night calendar. Zoe Doyle will contact businesses on Gallatin's Public Square to explore the possibility of a collective Spirit Night on the Public Square. Reports will be made at the next meeting.

#### 4. Other Business:

- a. Dr. Green will be hosting 3 Parent involvement activity mornings during the school year, with the first scheduled for September 9th (time TBD). Kelly Comstock and Meredith Andrews will serve as PTO representatives for the first Parent involvement morning. PTO will provide coffee, creamer and water, and donuts will be donated, for the Parent Involvement morning on September 9th.
- b. Patricia Phillips proposed a PTO sponsored "We Celebrate All That Unites Us" initiative. A subcommittee will be formed to include Patricia Phillips, one member of administration and one "iHeard" personnel. The subcommittee shall meet and make recommendations for project parameters, timeline and prizes, which shall be presented to the PTO at a future meeting for consideration and a vote.
- c. Teacher appreciation days were discussed. PTO will sponsor a Fall Snack Day (date TBD) and a Luncheon in May. More details to follow at the coming meetings. Additional teacher appreciation opportunities may be considered.
- d. Dr. Green requested that the PTO purchase a tarp for the gym to protect the new floors. Meredith Andrews and Zoe Doyle will look for sponsorships and donations to fund the purchase of a tarp. Any members with contacts for potential sponsorships or donors are asked to contact Zoe Doyle at 615-604-4619.

**NEXT PTO MEETING IS SCHEDULED FOR WEDNESDAY, SEPTEMBER 13TH @ 8A.M.**